

EMPLOYEES' CONSULTATIVE FORUM - ACTIONS

MEETING	ITEM	Recommendation / Points to address	Action to be taken by	Status
18 April 2012	Employees' Side Report on Health and Safety Policy and Procedures and Ongoing Health and Safety Issues and Management's Response	That the joint report of the Assistant Chief Executive and Unison be presented to the next meeting of the Forum relating to Health and Safety Policy and Issues, detailing areas of agreement and disagreement.	David Ward, Unison	Ongoing
24 January 2012	Public Questions	That officers provide a response to the Public Questioner directly.	John Edwards	Completed (31 January 2012)
24 January 2012	Employees' Side Report on a DTL Collective Dispute and Management's Response	Resolved that a report be presented to the next meeting of the ECF on training and IPADs in the Public Realm Service.	John Edwards	Completed (18 April 2012)
24 January 2012	INFORMATION REPORT - Half Yearly Health and Safety Report 2011/12	A report be presented to the next meeting of the Forum on the take up by staff of Health and Safety courses.	David Ward	Completed (18 April 2012)
10 October 2011	Information Report – Annual Equality in Employment Monitoring from 1 April 2010 – 31 st March 2011	Information would be provided to the Forum relating to the Springboard course and the Corporate Training Programme regarding its effectiveness.	Lesley Clarke , Jon Turner	Completed

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10 October 2011	Information Report – Contractual Status of Employment Policies and Procedures	The employment policies be contractual and the associated Best Practice Notes and Toolkits be non-contractual.	Jon Turner, Lesley Clarke	Completed
10 October 2011	Information Report – Policies and Procedures Application	Resolved that a report be presented to a future meeting of the Forum on the action taken to address the issue of timescales for Employee Procedures	Jon Turner / Lesley Clarke	Completed (24 January 2012)
10 October 2011	Information Report – Follow Up Actions	An agenda item on follow up actions to be presented to each meeting.	Vishal Seegoolam / Jon Turner	Completed
10 October 2011	Information Report – Annual Health and Safety Report 2010/11	(1) the report would be presented to the next Health and Safety Partnership Meeting. (2) Officers would speak to Headteachers regarding the significant increase in reported accidents.	David Ward, Mark Riodarn	Completed